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### Schedule

Access France holds classes throughout the year. Day, evening, and Saturday classes are offered. Fall, winter, and spring terms last 12 weeks. In the summer, we have 5-week classes that begin in mid-June, mid-July, and mid-August.

Please call (212) 367-9300 for current schedule and registration dates.

**Fall Term (12 weeks)**  
September to December.

**Winter (12 weeks)**  
January-March

**Spring (12 weeks)**  
April-Jun

**Summer Term (5 weeks)**  
Mid-June-Mid-July  
Mid-July-Mid-August

### Registration

Registration is the week before classes begin. Students may register by telephone, fax, or in person. There are no membership or registration fees. Books can be purchased at *Access France*.

### Location

Access France is conveniently located near the Flatiron building and all public transportation.

### Our address:

27 West 24th Street,  
11th Floor  
New York, NY 10010

### Hours:

Monday - Friday 10:00am - 7:00pm

**Telephone:** (212) 367-9300

**Fax:** (212) 229-1620

**E-mail:** info@access-france.biz

**Web site:** www.access-france.biz

### Map



PRSR - STD.  
U.S. POSTAGE  
PAID  
NEW YORK, NY  
PERMIT 1191



27 West 24th St., Suite 1108  
New York, NY 10010-3215

**Your Partner For  
Language Success**



**Your Partner For  
Language Success**



- French**
- German**
- Italian**
- Spanish**
- and more...**

**Instruction, Translation,  
and Interpreting**

# Welcome!

To Access France,  
Your Partner for Language Success

Access France serves the world's most discerning travelers and business people. We offer a comprehensive selection of language programs from beginner to advanced levels, translation and interpreting services. Whatever your needs may be, we'll help you communicate in the language of your choice. Our students come from all horizons. They study a foreign language for professional, academic, and personal reasons.

At Access France, we emphasize the communication approach to foreign language

Whatever your goals, Access France will help you attain the language proficiency you need.

instruction. From the very beginning, you will be speaking French, German, Italian or Spanish, depending upon your language choice.

Soon you will be able to use your language of choice comfortably in "real-life" situations. Our instructors are all native-speakers and experienced language educators who will help you achieve competence rapidly. We use group conversation, audio and video-tapes, authentic texts, and a wide variety of learning activities in our classes.

At Access France, professional language instruction is conducted in a friendly, comfortable setting, ensuring that learning a foreign language is a pleasure.

## General Curriculum

Three reasons to study with us:

1. Only Access France offers only 4 students per class.
2. All teachers are native-speakers and professional educators.
3. For private classes, we go to you at your convenience.

For all languages, we offer four programs:

1. *Intensive*: 6 hours per week
2. *Accelerated*: 3 hours per week.
3. *Regular*: 2 hours per week.
4. *Saturday morning*: a 3-hour class.

### French:

Level 1: French in Action, lesson 1 to 26  
Level 2: French in Action, lesson 27 to 52

### German:

Level 1: Themen neu 1, Lehrbuch + Arbeitsbuch  
Level 2: Themen neu 2, Lehrbuch + Arbeitsbuch

### Italian:

Level 1: Oggi in Italia, book 1  
Level 2: Oggi in Italia, book 2

### Spanish:

Level 1: Spanish now, book 1  
Level 2: Spanish now, book 2

We also offer English, Japanese, Mandarin, and Portuguese upon request.

## Special Curriculum

*Conversation*: The advanced courses are based on literary and non-literary texts of various genres. We talk about politics and history. We converse about current events and cultural life. Duration 60 minutes per week

*Offered in French, German, Italian, and Spanish.*

*For travelers*: Learn how to get around, ask for directions, shop, go to a restaurant... You learn to talk about yourself and others, your hobbies, telling time and dates. How to express likes and dislikes. Recommended duration: 20 hours.

*Offered in French, German, Italian, and Spanish.*

## Specialized Curriculum

### Children's Programs

Please call 212-367-9300.

### Business Correspondence

Learn to write formal letters, how to make a request, send greetings, write a resume or, for home owners, how to write daily correspondence. A 3-hour workshop.

### Composition

Each class is based on a specific grammatic aspect and followed by a dictation.

### Tutorial

Please call 212-367-9300.

### Writing skills enhancement

The goal is to help students improve their written expression and, as a result, their oral expression by learning idioms and building vocabulary.

## Corporate Services

### Recruitment Test

To address the linguistic skills of job applicants, we can interview them for you and provide a written evaluation of their language skills.

### Preparing- Delivering presentations

We assist you in preparing and making your arguments. Particular emphasis is given to pronunciation and intonation so that the moderator will maintain a clear and natural voice and keep the attention of the audience.

### Instructors

The quality of instructors is the cornerstone of Access France's Language Program. Our instructors are experienced native-speakers who use contemporary methodologies, authentic texts and new language-learning technology in class.

### Cultural Program

Classes attend cultural events, including film screenings, dine at a restaurant, visit museums.

## Translation

At Access France, the key to creating successful translations lies in:

- The expertise of professional linguists, translating exclusively into their native language.
- The professionalism of experts in their subject areas.
- Attention to detail has earned us a reputation for excellence in translation.
- An exhaustive final check of the translation guarantees that it is impeccable in terms of quality and consistency.
- Daily collaborations with professionals in different countries, so as to offer a genuine global service.

All translators are members of an acclaimed worldwide language association and are rigorously examined to assess their capabilities. We are accredited by:

- Institute of Translation and Interpreting (ITI)
- American Translation Association (ATA)
- Société Française des Traducteurs (SFT)
- Interpreter and Translators approved by the Federal Courts of New York and New Jersey.

### Quality Assurance

For more than 8 years, Access France has been committed to the highest standards for quality and client service. We have developed a process that enables us to produce flawless translations that read as if they were originally written in the target language.

### Interpretation

Access France selects the most qualified interpreters to meet our client's needs.

- Our interpreters have extensive experience.
- They have in-depth knowledge of the subject area
- They integrate cultural preferences into their choice of words and sentences.

### Major clients

Please visit our website for a list of our clients at [www.access-france.biz](http://www.access-france.biz)